

Section 1: Background information and SPEAKING AND LISTENING (ESOL Entry Level 1)

	Prompt questions	New to ESOL	Emerging	Consolidating	Established
1.	What's your name?	Doesn't seem to understand question/ doesn't reply.	Can say name.	Can say name clearly.	Can say name clearly and confidently.
2.	Can you spell your name?	Doesn't seem to understand question /doesn't reply.	Cannot spell name aloud or can just say a few letters with support from interviewer.	Can spell name aloud – possibly with support e.g. pointing at letters on alphabet chart.	Can spell name aloud without support.
3.	Where are you from?	Doesn't seem to understand question/ doesn't reply. Do not ask any further questions as it is already clear the person is new to ESOL	May give single word answer and need support from interviewer, e.g. interviewer points to self and says, <i>I'm from England</i> – and gestures - <i>You ?</i> repeating the question.	Can answer question and give one word answer.	Understands question, possibly answers in a sentence, e.g. <i>I'm from ...</i> <i>I come from</i>
4.	How long have you been in the UK?		May give single word answer with support from interviewer (point to a calendar), e.g. <i>You – here in UK ... 1 month? 1 year?</i>	Understands question and gives a very short answer, e.g. <i>3 months</i> .	Understands question, possibly answers in a sentence, e.g. <i>I've been here for 3 months</i> .

ESOL screening questions

5.	Do you have a job? (If so: What do you do?)		May not understand question or may give single word answer with support from interviewer, e.g. interviewer points to self and says, <i>I'm a receptionist. This is my job. You? Do you have a job?</i>	Understands question and gives a very short answer.	Gives a full answer, including information about job/previous job.
6.	Did you have a job in your country? (If so: What did you do?)		May not understand question or may answer with support from interviewer, e.g. say, <i>In (name of country), you...job?</i>	Understands question and gives a very short answer.	Gives a full answer, including information about job/previous job.
7.	Did you go to school in your country?	Many learners who are new to ESOL have never attended school or went to school for a couple of years, or had interrupted schooling due to war, conflict, illness or other reasons.	May answer with support from interviewer, e.g. say, <i>In (name of country), you ... school?</i>	Completed primary education	Completed secondary education.
8.	What do you want to learn in English?		Says reading and writing.	Says reading and writing.	Can give several reasons.

Background information: In order to find out about the learner's personal circumstances and preferences for learning, you may need to enlist the services of a caseworker, family member or an interpreter.

Section 2: READING (ESOL Entry Level 1)

	Prompt questions	New to ESOL	Emerging	Consolidating	Established
9.	Task 1 – Social sight vocabulary Can you read this?	Doesn't reply/understand question.	May recognise 1 or 2 words or signs.	Can read and understand 2 or 3 words and signs.	Can read all words and signs without difficulty.
10.	Task 2 –Alphabet sheet a) Do you know the alphabet in English? b) Do you know the sounds of any of the letters?	Doesn't reply/understand question. a) May recognise one or two letters. b) May know the sounds of one or two letters.	a) Very hesitant and unsure about letters of the alphabet – may recognise a few. b) Knows the sounds of some of the letters.	a) Can say and recognise most of the letters of the alphabet. b) Knows the sounds of most of the letters.	a) Can say all the letters of the alphabet. b) Knows the sounds of the letters.
11.	Task 3 – Form Can you read this?	Cover all sections of the form apart from the word 'name'. Unable to read the word 'name'. Do not ask them to do any further reading as it is clear the person is new to ESOL.	If 'name' is read, uncover 'address' section May be able to read the words <i>name</i> and <i>address</i> .	If 'name' and 'address' are read, uncover the rest of the form Can read and understand most of form – may read very slowly, hesitantly and may make mistakes.	Can read and understand all sections on the form with little or no difficulty.
12.	Task 4 – Reading text Ask the prospective learner to read the text aloud.		May be able to read a few words in the text. Ask one question, e.g. <i>What is her name?</i>	Can read and understand one or more sentences – may read very slowly, hesitantly and may make mistakes.	Can read it fairly well and understands the text with little or no difficulty.

Section 3 – WRITING (ESOL Entry Level 1)

	Prompt questions	New to ESOL	Emerging	Consolidating	Established
13.	<p>Task 3 - Form Can you write, please? <i>(point to line, prompt if necessary)</i></p> <p>See writing examples</p>	<p>Show form with all sections covered apart from the word 'name'.</p> <p>Can't write name at all/doesn't understand question.</p> <p>Do not ask prospective learner to do any further writing as it is clear they are new to ESOL.</p>	<p>Show form with all sections covered apart from the word 'name'.</p> <p>Writes name, possibly by copying it.</p> <p>If 'name' is written, uncover 'address' section.</p> <p>Can write some letters in their name/address but not all of them. Letters not formed properly – mixture of upper and lower case.</p> <p>May not write on the line.</p>	<p>If 'name' and 'address' are written, uncover the rest of the form.</p> <p>Writes name and address – possibly very slowly and with difficulty - and can write a few words independently in the 'About me' section.</p>	<p>Can write name without a problem.</p> <p>Writes name and address fluently, using upper and lower case correctly.</p> <p>Writes a few sentences or more independently in the 'About me' section.</p>